

## Summary of DVSA Regulatory Requirements for a VTS Management System

“Going forward, much of DVSA’s focus in identifying how well garages are managing quality will come from reviewing their quality management system” (MOT Testing Guide, April 2020, p.26). Further clarity is provided for VTS Site Management responsibilities in ‘Manage Your MOT Centre, June 2019’.

### AEDM - Group Level



- ★ Could you evidence group-wide data collection/KPIs that easily identifies all of the responsibilities below?
- ★ AEDMs are responsible for the actions of their staff with regards to testing duties and ensuring all VTSs comply with DVSA regulation.

### Site Management



- ★ Oversee tester training and development, towards annual assessment.
- ★ Review and monitor tester TQI and include in regular QC checks. Evidence remedial action on TQI anomalies.
- ★ Ensure calibrations and maintenance are kept up-to-date.
- ★ Analyse Test Log information to support tester development.

### MOT Testers



- ★ Comply with ongoing requirements to retain licence (MOT Testing Guide - Section E3, April 2020, p.91).
- ★ Annual Assessment, training modules, CPD modules and evidence accordingly.
- ★ Evidence regular TQI review, including the investigation of any differences compared to national averages.

**Does your current system enable your AE / AEDM to evidence all of the above?**

**Can your AE / AEDM see this information for every site, and every tester, on one centralised platform, with data that is ‘live’?**

